



Revitalization Incentive Program Application Form

Name of Applicant _____

Name of Business _____

Address of Business _____

Phone Number _____ Fax Number _____

E-mail address _____

Type of business _____

Applicant is the Property Owner Business Owner Other _____

How long has the business been at the current location? _____

When does your current lease expire? _____

Property owner's name (if different from applicant) _____

Property owner's address _____

Property owner's phone number _____

Note: If you are not the property owner, please have the property owner or authorized representative co-sign this application where indicated in the General Conditions.

Application Request:

I am applying for (check all that apply):

Façade Improvements (max award \$6,000, general maintenance NOT included)

Sign Improvement (max award of \$3,000)

Awning Improvement (max award of \$3,000)

Architectural/Design Assistance (maximum matching award of \$2,000 reimbursed after approved work is completed. Applicant is responsible for all architectural fees.

Proposed Improvements

Please describe the proposed improvements to the property. Include two color photographs showing the existing building conditions. If you have any additional building information such as: measured plans, site plans, or architectural documentation for improvements (plans, sketches, or construction costs), please include them with your application. **General improvements not included (i.e. painting, cleaning, new furnishings, etc...)**

Description of proposed improvements (e.g.—façade, signs, awning, etc...):

Total proposed project budget _____

Amount of funding assistance being requested _____

Desired completion date _____

The applicant authorizes the Wheat Ridge Business District, Inc., to promote an approved project, including but not limited to displaying a sign at the site (during and after construction), and using photographs and descriptions of the project in informational materials and press releases.

The applicant understands that the Wheat Ridge Business District, Inc. reserves the right to make changes in conditions of the Revitalization Incentive Program as warranted.

Applicant understands that, in the event this application is approved, a binding letter of commitment must be signed and recorded prior to release of grant funds. Applicant understands that up to a 5% grant management fee will be applied if grant is approved.

Signature of Applicant _____ **Date** _____

If applicant is not the property owner, please have the property owner or an authorized representative review and co-sign this application below.

As owner of property at _____ I have reviewed the above application and authorize the operator of _____ at said address to perform improvements described above as part of the Wheat Ridge Business District's Revitalization Incentive Program.

Signature of Property Owner

Or Authorized Representative _____ **Date** _____

SUBMITTAL CHECKLIST:

- An original** application form and the following:
 - TWO color photos of existing building and/or sign
 - Color renderings of proposed scope of work
 - Quotes or bids from **TWO** separate firms for proposed work
- Signed and notarized original of Acceptance of General Conditions form.
- Non-refundable \$25 application fee attached. Payable to: Wheat Ridge Business District.
- \$75 Enterprise Wheat Ridge fee if non-member (membership status will be confirmed). Check made payable to: Enterprise Wheat Ridge.
- Mail completed application with fees and all attachments to Wheat Ridge Business District at: **Wheat Ridge Business District**
P.O. Box 1268
Wheat Ridge, Colorado 80034

Or drop off to the Wheat Ridge 2020 offices and contact Britta Fisher at 720-259-1030.

Note: Digital photos and info should be emailed to bfisher@wheatridge2020.org